CALIFORNIA LICENSED FORES

TERS ASSOCIATION

BOARD OF DIRECTORS MEETING

Saturday, August 27, 2022

Granzellas, Anderson, CA

Joe Starr called the meeting to order at 9:00 am.

Members present: Frank Barron, Jason Wells, Kieran O’Leary, Mike Tadlock, Charll Stoneman, George “YG” Gentry, and Chris Dow

Members virtually: Brita Goldstein, Matt Bissell, Mark Pugsley, Corrie Munger

Board members absent: Robert Broderick

Others present: Kathleen Burr & Andrea Eggleton - virtually

Charll Stoneman moved with a second by Frank Barron to approve the agenda as revised. Motion passed unanimously.

July Minutes

* Jason Wells moved with a second by Frank Barron to approve the July 2022 minutes as amended. Motion passed unanimously.

Financials – Kathleen Burr reported

Treasurer’s Report / Executive Directors Report – Kathleen Burr reported:

* Profit & Loss – Net Income $43,064.99
* Balance Sheet – Total Assets $319,482.82
* Managed Accounts:
	+ Archaeology - $22,015.65
	+ CLFA Scholarship - $37,332.12
	+ Roy Richards - $10,572.60
	+ Hazel Jackson - $4,424.44
* Currently memberships are:
	+ - Affiliate – 25% of budget
		- Associate members – 118.33% of budget
		- Contributing members – 135% of budget
		- Sustaining 110% of budget
		- Voting is at 96.56% of budget
		- Currently CLFA is at 101.96 % of total memberships paid to date from approved 2022 budget.
		- Currently CLFA income is 80.79% of budget
		- Currently CLFA expenses are 61.5% of budget
* Charll Stoneman moved with a second by Chris Dow to approve the financials as presented. Motion passed unanimously.

Board of Forestry - Andrea Eggleton:

* Andrea presented her report with the Board.
* The Board discussed numerous items in this report.
* No action items were developed.
* Andrea’s report is attached hereto these minutes.

Education – Brita Goldstein:

* The Board reviewed the outline of topics and speakers for the upcoming Botany workshop on November 18, 2022.
* Kathleen requested the flyer be completed by September 15th.
* Kathleen asked if this workshop should be video recorded.
* YG will be the “note taker” and a paper will be created based on questions and comments from the workshop that can be present to the entire CLFA membership.
* YG can set-up a video recording – just to capture the content for the development of the CLFA paper for the workshop.
* The workshop will begin with the letter from CDFW to the BOF 4/5 years ago. The conference will discuss aspects outlined in this letter.
* YG also wants to make sure this workshop addresses the commitment previously made to the BOF.
* Questions from the audience could be submitted in writing to the moderators. KO suggested questions could be texted to the moderator. The Education Committee will decide what process is most effective.
* Joe reminded the Board that this workshop will also be tied into field days for 2023, possibly in three different locations.

Outreach – Chris Dow

* Chris has not emailed the new RPFs and will send out this month due to SPI’s issues with being hacked.
* Watershed Education Summit will be put on by Mark Egbert. 60 to 70 local high school kids attend this 3-day event on water quality.
* Chris spoke to Diane Dealey Neill regarding the upcoming 2022 Forestry Challenge need for RPF participation.

Mentorship Program – Ariel Roughton

* Joe placed the mentorship program annual report on CLFA google drive.
* 68 people applied to the program last year and were matched with mentors.
* The program anticipates that they will have increased student participation this year.
* The program received a Cal Fire Work Force Development grant and will be ran through Placer County RCD.
* Ariel is looking for a CLFA representative to participate on the Mentorship Board replacing her. Corrie Munger offered to become the CLFA Board representative.
* Several Board members shared their experiences with their mentees from last year.
* Kathleen discussed that although CLFA oversees the Mentorship Program checking account, no funds are co-mingled with CLFA funds. Kathleen offered helping the program obtain their 501C3 status. The first year CLFA donation was made out of the Hazel Jackson Scholarship account.
* Joe would like to see the statistics on this program 5+ years down the road where and what the mentee participants are doing with their careers.

Communications – Corrie Munger

* Corrie will be working on the website.
* Kathleen discussed that the website should not be updated by previous board members as a general policy without getting permission from the current Board.
* Corrie recommended possibly changing the website passwords with access to the new board members only.
* Charll asked if the website management has ever been documented in CLFA policies & procedures. It has not.

Legislation – Jason Wells & George Gentry

* SB 396 – this bill would authorize any person who owns, controls, operates, or maintains any electrical transmission or distribution line to traverse land as necessary, regardless of land ownership or express permission to traverse land from the landowner, after providing notice and an opportunity to be heard to the landowner, to prune trees to maintain clearances, as provided, and to abate, by pruning or removal, any hazardous, dead, rotten, diseased, or structurally defective live trees. Existing law authorizes this abatement at the full discretion of the person that owns, controls, operates, or maintains the electrical transmission or distribution lines, except for certain applicable minimum clearance requirements for those lines. Under existing law, the Public Utilities Commission, which has regulatory authority over public utilities, including electrical corporations, has established additional vegetation management requirements. This bill would subject property access by an electrical corporation for felling, cutting, or trimming trees to provisions similar to those applicable to pruning trees, maintaining clearances, and abating trees around electrical transmission or distribution lines, including provisions requiring notice to the landowner and an opportunity to be heard. The bill would explicitly require tree felling, cutting, and trimming activities to comply with certain commission vegetation management rules, if applicable, and with the California Coastal Act of 1976 and the forest practice rules and regulations adopted by the State Board of Forestry and Fire Protection. The bill would require any trees that are felled, cut, or trimmed, as provided, to remain on the property of the landowner, unless the landowner timely requests the electrical corporation to treat or remove the wood, as specified. The bill would require woody material that was trimmed, cut, or felled to be treated to achieve a maximum post activity depth of 9 inches when operating within 150 feet of a structure, public road, or other infrastructure, except where the landowner has requested that material to be kept intact. The bill would exempt electrical cooperatives, as defined, from these provisions. The bill would repeal these provisions on January 1, 2028. This bill would require the commission, on or before January 1, 2025, to develop, through a public process, standardized content and methods of delivery to be used to satisfy the landowner notice requirement for both vegetation abatement and felling, cutting, and trimming activities, including, among other things, a description of the process that the electrical corporation must provide for a landowner to exercise the opportunity to be heard regarding the proposed pruning, maintaining clearances, abating, felling, cutting, or trimming of trees on property where the electrical corporation does not have existing rights or express landowner permission to do so. Until the standardized content of the notice is developed, the bill would require an electrical corporation to make a good faith effort to communicate the processes associated with the felling, cutting, and trimming of trees under these provisions to the landowner before felling, cutting, or trimming trees on property where the electrical corporation does not have existing rights or the express permission from the landowner. The bill would repeal these provisions on January 1, 2028.
* YG informed the Board -
	+ That CLFA & Forest Landowners pushed for inclusion of the Forest Practice Act in this bill**.**
	+ PGE wanted to completely cut the BOF out and have the PUC draw up guidelines.
	+ No new process is needed.
	+ FLC & CLFA then took a neutral position based on what the PGE lobbyist presented.
	+ One line in the PGE letter was that this bill would require a “statuary change”.
	+ KP Public Affairs put out a “floor alert” which notified legislatures that our position on this bill had changed to “oppose” and this was attached to the PGE letter.
	+ Currently, YG feels there is a 50/50 chance that his bill will or will not be approved by the Governor.
* SB1717 – This bill would require prevailing wages on fuel reduction projects, with the following exceptions:
	+ Not applicable on projects under $100,000
	+ Not applicable to indigenous tribes
	+ Not applicable to projects that are subject to an apprenticeship program – per YG there are none of these programs currently in California
	+ The bill then states you must have a ratio of apprentices to journey men – currently the ratio is 1 apprentice to 5 journey men.
	+ CLFA does not want fuel reduction projects to be recognized as “construction projects”

Licensing – George “YG” Gentry

* PFEC met and approved the candidates for the October exam and approved the exam.
* YG recused himself from the exam discussion because of his study group.
* 42 people signed up to take the exam.
* Locations will be Redding, Yreka, and Shingle Springs
* YG also gave a report on the Apprentice Professional Forester Program from CLFA.
	+ YG would like CLFA to put together a sub-committee to develop the program curriculum. He will reach out to several of the graders and board members to set on this committee.
		- Once you are enrolled in the program there would be an entry or exit exam.
		- One option would be a two-year program prior to sitting for the exam.
		- The PFEC asked if someone could be an apprentice for their entire career? YG said no – they would have a five-year period to pass the exam. As long as the people continue taking the exams to try and pass.
	+ Joe feels this program should be a one-year program to prepare for the RPF licensing exam. If they do not pass, they can take this program again. YG felt this was a good idea.
	+ PFEC was very interested in this program and YG feels that the PFEC should provide oversite for the exams.
	+ Current enrollment in YG’s study group class is 80 students.
	+ Kathleen will have to look into the financial management aspect regarding the management of the program.

Water & Wildlife – Mark Pugsley

* No updates this month. Mark’s report is attached to these minutes.
* The Bumble Bee has been listed.

2021 Audit – Charll Stoneman

* Charll and Joe completed the annual CLFA audit.
* No discrepancies were found.
* One receipt was missing for an on-line payment in the amount of $230.00.
* Deposits were verified in all accounts.
* All checks matched receipts.
* Charll & Joe feel confident in their audit findings.
* Charll has some suggestions for the future:
	+ Charll will be monitoring the audit next year
	+ Previously the audit was completed on a calendar year. Currently, and for the last 7 years, the audit has based on the Board terms.
	+ 2023 audit will cover the months - May of previous year through April of current year.
	+ Previous year’s audit binder will be brought to each audit.
* Jason moved with a second by Chris Dow to approve the audit report. Motion passed unanimously.

KP Public Affairs contract

* Brian will review his contract and Kathleen will present at the next Board meeting.

Non-paid members list – Kathleen Burr

* Kathleen recommended removing the following non-paid members who have not paid since 2019 and let the rest of the list stand as she will be sending out membership renewal in three months. The members to be removed are:
	+ Robert G. Lewis
	+ Allen Overfield
	+ Mallory Pappas
	+ Arnie E. Skauget
	+ Chad Stout
	+ Joe Bertain – per YG he has moved out-of-state
* Jason moved with a second Charll Stoneman to remove these people from the CLFA member list. Motion passed unanimously.

Investment Account potential – Charll Stoneman

* Charll reviewed the CLFA scholarship history with the hopes that the CLFA Scholarship would reach over $100,000 and scholarships would then be awarded from the interest.
* There is the potential to place scholarship funds into CDs to gain more interest.
	+ Charll will continue to investigate investment options.

2023 March Conference/Annual Meeting Planning – Charll Stoneman

* Conference planning timeline was presented by Charll is in the google drive file.
* The board discussed various topics and what the schedule should look like.
	+ Board meeting on Wednesday and different scenarios for the business, conference & workshop over Thursday & Friday were discussed.
	+ Chris recommended the workshop on Friday be a separate cost for that day.
* Charll presented his topic for the March 2023 conference – MSP in the 21st Century - and what the conference topics would look like.
* YG asked Joe to send out a survey, with the topics discussed today, and have the board members rank the topics for discussion and decision at the September board meeting.
* Charll informed the Board, that in the past, the BOF Executive Officer and Licensing Officer used to attend the CLFA annual conference each year.
* Kathleen said we could send out an annual report to the members with and then address questions during the annual conference business meeting as an option.

Fall Scholarship Announcements – Charll Stoneman

* Charll moved with a second by Jason Wells to award the following scholarship amounts:
	+ CLFA - $2,500
	+ Roy Richards - $2,000
	+ Biswell - $1,500
* Corrie would like to see the scholarship amounts raised. Joe recommended raising each $500.
* Charll revised his motion with a second by Jason Wells to the following:
	+ CLFA - $3,000
	+ Roy Richards - $2,500
	+ Biswell - $1,500

Motion passed unanimously.

* Charll would like to have one question for CLFA & Roy Richards and the same question as last year for the Biswell Scholarship.
* Kathleen would like to get the scholarship questions out by the first of October for CLFA & Roy Richards.
* Biswell would go out and be due in Spring of 2023.

Hazel Jackson Scholarship – Charll Stoneman

* Charll recommends combining the Hazel Jackson & CLFA Scholarships and revise the name to the Hazel Jackson CLFA Scholarship. Charll moved with a second by Jason Wells. Motion passed unanimously.

Kathleen asked the Board to decide whether or not funds donated to the mentorship program should or should not come out of the scholarship funds; or out of CLFA overhead and added as a budget item similar to the Forestry Challenge. The mentorship program and Forestry Challenge will be budgeted items.

Next Board meeting is scheduled for September 20th via GoToMeeting.

Newsletter articles to Kathleen and Joe are due August 29, 2022.

Jason Wells moved with a second by Mark Pugsley to adjourn the meeting at 2:00 pm. Motion passed unanimously.

Respectfully submitted,

Kathleen Burr

Executive Director

Attachments – 2

* August Forest Practice report from FRST Corp
* Water & Wildlife report from Mark Pugsley